

SAFE ZONE

Keep all important content within the blue lines

DIE LINE

Anything outside the dotted line will be cut out

BLEED

Background and borders should extend to the pink edge

LAYOUT INSTRUCTIONS:

- 1) Use **ARTWORK** layer for your layout.
- 2) Put all <variable text> inside brackets. Place in **VARIABLE TEXT** layer.

HOW TO SAVE FILE:

- 1) **DO NOT** delete any of the locked layers in the Layers Palette. These are non-printing layers.
- 2) Package file (File>Package)
- 3) Create a .zip of the packaged folder and send via FTP or other transfer system.

FRONT SIDE

TRIM ZONE

TRIM ZONE

TRIM ZONE-Important layout elements in the green area are close to the die cut line

TRIM ZONE

LEAVE
ROOM FOR
POSTAGE
INDICIA

BACK SIDE

TRIM ZONE

TRIM ZONE

TRIM ZONE

TRIM ZONE

T1 P1 *****AUTO**5-DIGIT 12345 1
JOHN Q SAMPLE
OR CURRENT RESIDENT
5555 W HOME ST
ANYTOWN, US 12345-6789



NO ARTWORK IN PURPLE AREA



072700100001

TRIM ZONE-Important layout elements in the green area are close to the die cut line